



## REGULAR CITY COUNCIL MEETING

October 18<sup>th</sup>, 2012 @ 6:00 P. M. at the Oran White Civic Center

### AGENDA

#### Call to Order

#### Roll Call and Establish Quorum

#### Invocation and Pledge of Allegiance

**Approve Minutes as presented:** Regular City Council Meeting: September 20<sup>th</sup> 2012.

**Approve Consent Agenda as presented:** Monthly Activity Reports for September 2012: (A) Municipal Court Report; (B) Police/Animal Control/Code Enforcement Report; (C) Financial and Expenditure Report; (D) Maintenance/Street Department Report; (E) Building Department Report; (F) City of Tool Volunteer Fire Department Report

**ITEM 1:** Consideration and or action to amend the City of Tool Personnel Policy:

- Chapter 2 section 2-10 (Residential restrictions) limiting the number of miles a employee can reside to qualify for a take home vehicle to 20 miles.
- Chapter 5 section 5-1 (Holidays) adding Martin Luther King Day, Good Friday, Veterans Day, Columbus Day, Presidents Day and Christmas Eve to the current list of City approved holidays.
- Chapter 5 Section 5-2 (Vacation Leave) Adjusting the accrual amount for one consecutive year of service to forty hours of vacation accrual, 2-5 years of consecutive service to eighty hours of vacation accrual, 6-14 years of consecutive service to 120 hours of vacation accrual and 15 or more years of consecutive service to 160 hours of vacation accrual.
- Chapter 5 Section 5-2b (Vacation Leave) At least 40 hours of an Employees accrued vacation time must be taken in a consecutive order unless approval is received from the Mayor or Supervisor. Remaining accrual is allowed to be taken in any increments of at least 4 hours at a time.
- Chapter 5 Section 5-3 (Sick Leave) limiting the maximum accrual of sick leave to 160 hours. Using sick time for anything over what is considered an employee's standard number of hours worked per week is prohibited.
- Chapter 13 Section 13-03j (Under the Influence) changing the title to read as "Legally Intoxicated" and modifying the alcohol concentration level to .08 to coincide with Texas state law.
- Chapter 13 Section 13-06 (Preventive Acts) allowing an employee to report potential medication side effects regarding their job performance to the Mayor or their Department Head.

**ITEM 2:** Consideration and or action to amend Planning and Zoning Ordinance Article 20, section 20-2 Enforcement and Application; Sub Section 1.a granting administrative and enforcement powers to "Designee" in addition to the Building Inspector.

**ITEM 3:** Consideration and or action to amend Ordinance 2006-0316 attachment "A" entitled Building Permit Fee Schedule to include an annual commercial alarm permit registration fee of one hundred dollars, an annual residential alarm permit registration fee of fifty dollars and a per use garage sale permit fee of five dollars.

The State of Texas  
County of Henderson



City of Tool  
City Council Meeting

**ADJOURN**